

MACKINAW TOWNSHIP REGULAR BOARD MEETING
10595 WALLICK RD, MACKINAW CITY, MI
SEPTEMBER 15, 2020

Supervisor Smydra called the meeting to order at 7 PM. The Pledge of Allegiance was recited.

All Board members present: Brew, Closs, Falor, Munns, Smydra. Also present: Assessor Joe Lavender, Judge Aaron Gauthier, Gaye Thompson.

Motion by Brew, supported by Closs to approve the Agenda with addition of New Business #8-Budgeting vs spending. Motion carried.

Motion by Brew, supported by Munns to approve the July 21, 2020 minutes as presented. Motion carried.

Public Comments

Circuit court Judge Aaron Gauthier addressed the Board concerning his candidacy and provided a brief update on the favorable changes that have been implemented in court procedures.

Gaye Thompson is requesting that the road commission restore her yard to the way it was before the road construction, replacing the culvert that was removed, and leveling her yard instead of the open trench.

Reports

1. Lavender reported that things are back to normal and he is conducting property inspections once again. The strong residential real estate market will not be reflected in increased assessment values for a number of years because of state mandated cutoff dates.
2. One of the requirements of the Assessing reform Act will be for the local units of government to agree on a county designated Assessor who would step in at the local level if there are Amar review deficiencies.

New Business

2. Smydra met with the Road commission manager concerning Mrs. Thompson's property at 10679 Steve Dr. During the road construction the buried culvert along the side of her house was removed and replaced by a trench. She is concerned that the trench is too deep, and with standing water poses a hazard to her grandbaby. She is requesting that the culvert be put back in place and filled over and her yard leveled out. To ensure drainage there had previously been a trap door for water runoff. The Board has no authority over the Road commission on this decision. If the elevation of the adjoining culverts is level and it can be done, rough estimate is \$6,000-\$7,000 to fix this. Smydra will meet with Brent again and will report. Complaints were received about the poor condition of Stimpson and Potter roads. In the spring, the Road commission can put down 4" of gravel at \$50,000 per mile. The sides are higher than the road and would need to be trenched out so the gravel would not wash away. Smydra will check with Brent on cost of replacing a crushed culvert on Stimpson which is also contributing to water flowing on the road.
3. The Board discussed the need to maintain a fund balance sufficient to fund all cash flow and to keep an emergency General fund cash reserve equal to a percentage of annual expenditures. Motion by Brew, supported by Smydra to implement a Fund balance policy where the Township will maintain a General fund cash reserve balance of no less than \$100,000 in March and no less than \$50,000 in August which is equal to 6 months of expenditures. Roll call vote: Ayes: Smydra, Munns, Falor, Closs, Brew. Nays: None. Motion carried.
4. Motion by Brew, supported by Closs to approve the list of November 3 Election workers and Receiving board. Roll call vote: Ayes: Closs, Munns, Falor, Smydra, Brew. Nays: None. Motion carried.
5. Heather Wallace has dropped out of the race for the Clerk position. Consensus of the Board is to make the Mackinaw township voters aware of this by posting on Sandy Planisek's newsletter.
6. A drop box container is in place by the front door. Munns will check on pricing to install a mail receptacle in the door.
7. The 18year old steel roof has developed a leak around the exhaust pipe. Motion by Smydra, supported by Brew for Brew and Munns to be authorized to contact contractors and spend up to \$1,000 to have the leak repaired. Roll call vote: Ayes: Brew, Smydra, Munns, Closs, Falor. Nays: None. Motion carried.
8. There was discussion about the difference between budgeting and spending and discussion about monies being spent on routine administrative expenses. Smydra will work on a policy.

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Treasurers Report/ Bills/ Financial Report

1. The Treasurers report was accepted as presented.
2. Motion by Brew, supported by Closs to approve the bills for August.
Roll call vote: Ayes: Brew, Falor, Smydra, Munns, Closs. Nays: None. Motion carried.
Motion by Falor, supported by Brew to approve the bills for September.
Roll call vote: Ayes: Smydra, Munns, Closs, Brew, Falor. Nays: None. Motion carried.
3. The Standard budget financial report was reviewed.

Meeting was adjourned by call of the chair at 8:55 PM.
Respectfully submitted, Maria Munns, Clerk